

REQUEST FOR QUOTATION (RFQ)

RFQ Reference: NG-26-002

Date: 31 May 2026

SECTION 1: Request for Quotation for Supply, Delivery and Installation Support of Emergency Shelter Tents

International Organization for Migration (IOM) kindly requests your quotation for the supply, delivery and installation support of emergency shelter tents and related items for vulnerable persons, as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Vendor Information Sheet

Annex 4: Declaration of Conformity

Annex 5: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form, Annex 3: Vendor Information Sheet, and Annex 5: Technical and Financial Offer, by the method and by the date and time indicated. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Approved by:

Signature: _____

Name: Daniel Suh

Title: Procurement and Logistics Officer

Date: 31.05.2026

SECTION 2: RFQ INSTRUCTIONS AND DATA

Deadline for the Submission of Quotation	27th September 2026 at 10:00hrs WAT If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/ .
Method of Submission	Quotations must be submitted as follows: ☐ E-tendering ☒ Email ☐ Courier / Hand delivery ☐ Other Click or tap here to enter text. Bid submission address: rfq-submission@iom-contest.int ▪ File Format: PDF for all files ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted. ▪ Max. File Size per transmission: 30MB in total ▪ Mandatory subject of email: NG-26-002: Supply, Delivery and Installation Support of Emergency Shelter Tents ▪ Multiple emails must be clearly identified by indicating in the subject line "email no. X of Y", and the final "email no. Y of Y." ▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible. ▪ The proposer should receive an email acknowledging email receipt.
Cost of preparation of quotation	IOM shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
Supplier Code of Conduct	All prospective suppliers must read the UN Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: Supplier Code of Conduct (ungm.org) .
Conflict of Interest	UN encourages every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UN if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.
General Conditions of Contract	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the IOM General Conditions of Contract for provision of goods/services/transportation/medical services available at https://www.iom.int/do-business-us-procurement .
Eligibility	Bidders shall have the legal capacity to enter into a binding contract with IOM and to deliver in the country, or through an authorized representative.
Currency of Quotation	Quotations shall be quoted in USD
Duties and taxes	The International Organization for Migration is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below: All prices shall: ☐ be inclusive of VAT and other applicable indirect taxes ☒ be exclusive of VAT and other applicable indirect taxes

Language of quotation and documentation including catalogues, instructions and operating manuals	English
Documents to be submitted	Bidders shall include the following documents in their quotation: 1. Annex 2: Quotation Submission Form duly completed and signed (and preferably stamped) 2. Annex 3: Vendor Information Sheet completed and signed (and preferably stamped) 3. Annex 4: Declaration of Conformity completed and signed (and preferably stamped) 4. Annex 5: Technical and Financial Offer duly completed and signed (and preferably stamped) 5. Company Profile (including the names of owners, key officers, technical personnel) 6. Copy of Business Registration Certificate of equivalent legal registration document 7. Product catalogue or brochure for the proposed emergency shelter tents and related items 8. Technical specification sheet, including materials, dimensions, capacity, waterproof performance, ventilation, components and packaging details 9. Evidence of similar supply experience, including contracts, purchase orders or completion certificates for emergency shelter tents, relief items or similar goods 10. Delivery and installation support plan, including delivery schedule, installation demonstration and user guidance plan 11. Warranty or defect liability statement for the proposed goods 12. Tax Compliance Certificate or equivalent document, if applicable
Quotation validity period	Quotations shall remain valid for One (1) year from the deadline for the Submission of Quotation.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Partial Quotes	☒ Not permitted ☐ Permitted <i>(please specify, i.e. by LOTS only or by line item, etc)</i>
Payment Terms	☒ 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation. ☐ Other Click or tap here to enter text.
Contact Person for correspondence, notifications and clarifications	Focal Person: Daniel Suh E-mail address: procurement.focal@iom-contest.int Attention: Quotations shall not be submitted to this address but to the address for quotation submission above.
Clarifications	Requests for clarification from bidders will not be accepted any later than 3 days before the submission deadline. Responses to request for clarification will be communicated through email.
Evaluation method	☐ The contract will be awarded to the lowest price substantially compliant offer ☒ Other: Highest combined technical and financial evaluation score
Evaluation criteria	☒ Full compliance with all requirements as specified in Annex 1 ☒ Full acceptance of the General Conditions of Contract ☒ Compliance with technical specifications for emergency shelter tents and related items ☒ Earliest delivery / shortest lead time ☒ Adequacy of installation support and user guidance plan

	☒ Evidence of similar supply experience ☒ Others <i>Refer to the Evaluation criteria shown in ANNEX 1 (Schedule of Requirements)</i>
Right not to accept any quotation	IOM is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, IOM reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum 25% of the total offer, without any change in the unit price or other terms and conditions.
Type of Contract to be awarded	Purchase Order
Expected date for contract award.	12 October 2026
Policies and procedures	This RFQ is conducted in accordance with Policies and Procedures of IOM
UNGM registration	IOM is encouraging all suppliers to register at the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award of USD 100,000 and above, the Bidder is recommended to register on the UNGM prior to contract signature. For vendors who do not have the technical means to register in UNGM, the UNGM has implemented an assisted vendor registration functionality that allows IOM procurement personnel to add local vendors to the UNGM.

ANNEX 1: SCHEDULE OF REQUIREMENTS

Terms of Reference for Emergency Shelter Tent Suppliers

1. BACKGROUND AND CONTEXT

Assisted Voluntary Return and Reintegration (AVRR) is an indispensable part of IOM's comprehensive approach to migration management and is aimed at promoting orderly and humane return and reintegration of migrants who are unable or unwilling to remain in host or transit countries and wish to return voluntarily to their countries of origin. IOM Nigeria has worked with the Federal Government of Nigeria to provide AVRR support to Nigerian migrants since 2002. Recently, with support of the European Union (EU) and the Government of the United Kingdom, IOM is implementing several programmes aimed at improving the reintegration of returnees and providing protection and assistance to vulnerable and stranded migrants.

In order to strengthen emergency response capacity and provide temporary accommodation support to vulnerable persons, IOM seeks to procure emergency shelter tents and related items. These items will be used to support vulnerable migrants, returnees, victims of trafficking, internally displaced persons, single parents and children, persons with disabilities, and other persons in need of immediate shelter assistance.

The provision of emergency shelter tents will help ensure that vulnerable persons have access to safe, temporary and dignified shelter while longer-term protection, referral or reintegration support is being arranged.

Within this framework, IOM is seeking to engage qualified suppliers for the supply, delivery and basic installation support of emergency shelter tents and related items. The selected supplier shall deliver the required items to the designated location and provide basic user guidance to support safe and proper use by field staff and beneficiaries.

2. OBJECTIVES OF THE TERMS OF REFERENCE

The overall objective of this Terms of Reference (ToR) is to define the requirements for the supply, delivery and basic installation support of emergency shelter tents and related items for vulnerable persons. This ToR sets out the scope of goods and related support services to be provided by the selected supplier, including technical specifications, delivery requirements, installation support, user guidance and basic maintenance instructions. Once selected, IOM will enter into a Purchase Order or contract with the qualified supplier for the provision of the required emergency shelter tents and related items.

2-1. SCOPE OF SUPPLY AND BASIC SUPPORT SERVICES:

1. Supply emergency shelter tents suitable for temporary accommodation of vulnerable persons and families
2. Provide all required components, including tent body, poles, ropes, pegs, ground sheet and repair kit.
3. Ensure that the tents are made of durable and water-resistant materials suitable for emergency response and temporary field use.
4. Ensure that the tent design provides adequate ventilation, basic privacy and safe use for vulnerable persons, including women, children, persons with disabilities and other persons with specific needs.
5. Provide proper packaging and labelling to protect the goods during transportation, storage and distribution.
6. Deliver the goods to the designated IOM warehouse or distribution point within the required delivery period.

7. Provide basic installation support, including sample tent installation or installation demonstration for IOM staff and/or designated field personnel.
8. Provide user guidance on tent installation, dismantling, storage and basic maintenance.
9. Provide installation manuals and basic maintenance instructions in English.
10. Provide repair kits and guidance on minor repairs for damaged or worn tent components.
11. Ensure that damaged, missing or non-compliant items identified during inspection are replaced or corrected within the agreed period.
12. Comply with all requirements specified in Annex 1, including technical specifications, delivery requirements, packaging requirements and related support services.

Emergency Shelter Tent Minimum Requirements and User Guidance Checklist

This checklist provides minimum guidance for suppliers providing emergency shelter tents and related items for vulnerable persons. The selected supplier shall ensure that the proposed goods and related support services meet the requirements below.

Basic Safety and Protection Considerations for Emergency Shelter Use

The supplier shall provide emergency shelter tents and related items in a manner that supports safe, dignified and appropriate temporary accommodation for vulnerable persons, including women, children, persons with disabilities, single parents and other persons with specific needs.

1. The tents shall be suitable for temporary accommodation in emergency or humanitarian response settings.
2. The tents shall provide basic privacy and protection from weather conditions, including rain, sunlight and wind.
3. The tent design shall allow adequate ventilation and safe entry and exit.
4. The tents shall be appropriate for use by families or small groups, while allowing separation or privacy where required.
5. The supplier shall provide basic guidance on safe use of the tents, including fire safety, ventilation, anchoring and recommended spacing between tents.
6. The supplier shall provide clear instructions for installation, dismantling, storage and basic maintenance.
7. The supplier shall ensure that all items are packaged and labelled in a manner that supports safe transportation, storage and distribution.
8. The supplier shall avoid any action that may compromise the safety, dignity or privacy of beneficiaries during delivery, installation support or training activities.

Minimum Technical and Field Use Requirements:

FACILITIES AND TEMPORARY ACCOMMODATION USE

1. **Purpose:** The tents shall be designed for emergency shelter and temporary accommodation support for vulnerable persons.
2. **Capacity:** Each family tent shall accommodate approximately 4 to 5 persons.

3. **Structure:** The tent shall be easy to install, dismantle and reinstall in field conditions.
4. **Materials:** The tent fabric shall be durable, water-resistant and suitable for outdoor use.
5. **Ground Protection:** Each tent shall include a ground sheet or equivalent floor protection to reduce water and moisture ingress.
6. **Ventilation:** Each tent shall include ventilation openings, windows or mesh panels to support airflow.
7. **Privacy:** The tent shall provide basic privacy for users, including women, children and families.
8. **Components:** Each tent set shall include, at minimum, the tent body, poles, ropes, pegs, ground sheet and repair kit.
9. **Packaging:** Each tent set shall be individually packed in durable packaging suitable for transport, handling and storage.
10. **Labelling:** Each package shall clearly indicate the item name, quantity, supplier name, destination and handling instructions.

SAFETY, SECURITY AND ACCESS

1. **Safety:** The tents shall be free from sharp edges, exposed dangerous components or materials that may cause harm during normal use.
2. **Installation:** The supplier shall provide installation instructions and demonstrate installation of at least one sample tent, if requested by IOM.
3. **Anchoring:** The supplier shall provide suitable ropes, pegs and anchoring components for safe installation.
4. **Fire Safety:** The supplier shall provide basic fire safety guidance, including maintaining safe distance from open flames, cooking areas and heating sources.
5. **Accessibility:** The tent layout and installation guidance shall consider safe access for children, elderly persons and persons with disabilities where possible.
6. **Weather Resistance:** The tents shall be suitable for use in rainy and hot weather conditions.
7. **Maintenance:** The supplier shall provide basic maintenance guidance and repair kits for minor damage.
8. **Replacement:** Damaged, missing or non-compliant items identified during inspection shall be replaced or corrected within the agreed timeframe.

INSTALLATION AND USER GUIDANCE CHECKLIST

The supplier shall provide basic orientation to IOM staff and/or designated field personnel on the following:

1. How to unpack and check all tent components.
2. How to install the tent safely.
3. How to dismantle and repack the tent.
4. How to use ropes, pegs and ground sheets properly.
5. How to maintain ventilation and reduce heat inside the tent.
6. How to identify minor damage and use the repair kit.
7. How to store unused or dismantled tents.
8. How to report missing, damaged or defective items.
9. How to follow basic safety precautions during field use.
10. How to maintain beneficiary privacy and dignity during tent distribution or installation support.

Delivery Requirements

Delivery Requirements	
Delivery date and time	Bidder shall deliver the goods within 90 calendar days after contract signature
Delivery Terms (INCOTERMS 2020)	DAP
Customs clearance (Must be linked to INCOTERM)	☐ Not applicable Shall be done by: ☐ Name of organisation ☒ Supplier/bidder ☐ Freight Forwarder
Exact Address(es) of Delivery Location(s)	1 Isaac John St, Ikeja GRA, Lagos 101233, Lagos, Nigeria
Distribution of shipping documents (if using freight forwarder)	The supplier shall provide all necessary shipping documents, including commercial invoice, packing list, waybill or bill of lading, certificate of origin if applicable, and any other documents required for customs clearance and delivery.
Packing Requirements	All emergency shelter tents and related items shall be individually packed in durable, weather-resistant packaging suitable for international transport, handling, storage and field distribution. Each package shall be clearly labelled with item name, quantity, supplier name, RFQ reference number, destination and handling instructions.
Training on Operations and Maintenance	The supplier shall provide basic installation and user guidance to IOM staff and/or designated field personnel, including tent installation, dismantling, storage, safe use and minor repair using the repair kit.
Warranty Period	Minimum twelve (12) months from the date of receipt and acceptance by IOM.
After-sales service and local service support requirements	The supplier shall replace or repair any damaged, missing or non-compliant items identified during inspection or within the warranty period. The supplier shall provide a focal point for after-sales support and respond to IOM's written request within ten (10) working days.
Preferred Mode of Transport	By air, sea, road or multimodal transport, depending on the supplier's proposed delivery schedule and cost efficiency.
Other information	All goods must be new, unused and compliant with the technical specifications stated in this RFQ. Partial delivery may be accepted only with prior written approval from IOM.

Evaluation of Bids:

A. Preliminary Examination of Bids [Pass/Fail criteria]

This stage of the evaluation is to assess the completeness and formality of the documents required from each bidder on a pass or fail basis before undertaking the detailed technical and financial evaluation. Confirmation will be done one by one to determine whether the submitted documents and formats are in conformity with the requirements stated in this RFQ. In case of non-submission or missing of any required document deemed as important, such Bidder may be disqualified at this stage.

No.	Requirements	Importance	Criteria
1.	Annex 2: Quotation Submission Form duly completed and signed (and preferably stamped)	High	Pass/Fail
2.	Annex 3: Vendor Information Sheet completed and signed (and preferably stamped)	Medium	Pass/Fail
3.	Annex 4: Declaration of Conformity completed and signed (and preferably stamped)	Medium	Pass/Fail

4.	Annex 5: Technical and Financial Offer duly completed and signed (and preferably stamped	High	Pass/Fail
5.	Company Profile, including the names of owners, key officers and technical personnel	High	Pass/Fail
6.	Copy of Business Registration Certificate or equivalent legal registration document	High	Pass/Fail
7.	Product catalogue or brochure for the proposed emergency shelter tents and related items	High	Pass/Fail
8.	Technical specification sheet, including materials, dimensions, capacity, waterproof performance, ventilation, components and packaging details	High	Pass/Fail
9.	Evidence of similar supply experience, including contracts, purchase orders or completion certificates for emergency shelter tents, relief items or similar goods	High	Pass/Fail
10.	Delivery and installation support plan, including delivery schedule, installation demonstration and user guidance plan	High	Pass/Fail
11.	Warranty or defect liability statement for the proposed goods	Medium	Pass/Fail
12.	Tax Compliance Certificate or equivalent document, if applicable	Medium	Pass/Fail

*Bidders must attain the rating of “pass” in all areas shown as of “high” importance so as to proceed to the technical evaluation.

Technical Specifications for Goods and Related Support Services:

Technical Qualifying criteria are the minimum requirements that will be evaluated on a weighted basis. This will determine whether the quotation is substantially responsive to the technical requirements for the supply, delivery and installation support of emergency shelter tents and related items.

All bids must be checked for substantial responsiveness to the technical specifications, delivery requirements, packaging requirements, warranty conditions and related support services.

The technical evaluation accounts for 70 points (70%) out of the total combined score (technical + financial) of 100 points.

Criteria	Requirement	Rating
1. Technical Compliance of Emergency Shelter Tents:		40 Points
a) Compliance with technical specifications: The Bidder shall demonstrate that the proposed emergency shelter tents meet the required specifications, including capacity, materials, waterproof performance, ventilation, components, packaging and field usability. Product catalogue, technical	Fully complies with all required specifications, including capacity, waterproof materials, ventilation, ground sheet, poles, ropes, pegs, repair kit, packaging and labelling requirements.)	40 Points
	Substantially complies with the required specifications, with minor deviations that do not affect the intended use of the tents.	30 Points

specification sheet and supporting documents shall be provided	Partially complies with the required specifications, but with notable gaps in technical details or supporting documents.	15 Points
2. Similar Supply Experience:		20 Points
b) Similar experience: Successful experience in supplying emergency shelter tents, relief items, temporary shelters, camping tents or similar goods to UN agencies, INGOs, government agencies or other reputable organizations. Provide evidence such as contracts, purchase orders or completion certificates.	Evidence of 3 or more similar supply contracts completed within the last 3 years.	20 Points
	Evidence of 1-2 similar supply contracts completed within the last 3 years	10 Points
	No clear evidence of similar supply contracts.	0 Points
	Requirement	Rating
3. Delivery Capacity and Logistics Plan:		20 Points
c) Delivery capacity: The Bidder shall demonstrate its ability to deliver the required goods to the designated delivery location within the required delivery period. The delivery plan shall include production or stock availability, transport arrangement, delivery schedule and risk mitigation measures.	Clear and feasible delivery plan demonstrating delivery within 90 calendar days after contract signature.	20 Points
	Delivery plan is generally acceptable but lacks some details on schedule, logistics or risk management.	10 Points
	Delivery plan is unclear or does not demonstrate ability to meet the required delivery period.	0 Points
4. Installation Support User Guidance:		10 Points
d) Installation support and user guidance: The Bidder shall provide a plan for basic installation support, installation demonstration, user guidance, and basic maintenance instructions for IOM staff and/or designated field personnel.	Provides a clear plan for installation demonstration, user guidance, maintenance instructions and use of repair kits.	10 Points
	Provides basic installation or user guidance plan, but with limited details.	5 Points
	Does not provide a clear installation support or user guidance plan.	0 Points
5. Warranty and After-sales Support:		10 Points
e) arranty and after-sales support: The Bidder shall provide a warranty or defect liability statement and indicate how damaged, missing or non-compliant items will be replaced or corrected.	Provides minimum 12-month warranty and clear replacement/repair procedure with designated focal point.	10 Points
	Provides warranty or defect liability statement, but replacement/repair procedure is limited.	5 Points
	No clear warranty or after-sales support statement provided.	0 Points

C. Detailed Examination of Bids (Financial Examination)

Only the Financial Proposal of bidders that obtain an overall Pass in the Preliminary evaluation and a minimum of 70% in technical evaluation shall undergo the financial evaluation.

The financial evaluation accounts for 30 points (30%) out of the total combined score (technical + financial) of 100 points.

Prices quoted shall include all costs required for the supply, delivery, packaging, customs clearance, transportation, installation support, user guidance, warranty and related services for the emergency shelter tents and related items.

Note: Prices quoted will be fixed for the entire delivery and warranty period starting from the date of contract signature.

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 5: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	NG-26-002: Supply, Delivery and Installation Support of Emergency Shelter Tents	Date: Click or tap to enter a date.

ANNEX 3: VENDOR INFORMATION SHEET

Bidders shall complete and submit the Vendor Information Sheet, including the following information:

Legal name of company	Click or tap here to enter text.
Business registration number	Click or tap here to enter text.
Country of registration	Click or tap here to enter text.
Registered address	Click or tap here to enter text.
UNGM No.	
Contact person	Click or tap here to enter text.
Telephone number	Click or tap here to enter text.
Email address	Click or tap here to enter text.
Bank information	Click or tap here to enter text.
Main business activities	Click or tap here to enter text.

ANNEX 4: BIDDER'S DECLARATION OF CONFORMITY

Yes	No	
☐	☐	On behalf of the Supplier, I hereby represent and warrant that the Supplier is financially sound and duly licensed.
☐	☐	On behalf of the Supplier, I further represent and warrant that the Supplier has adequate human resources, equipment, production or sourcing capacity, logistics arrangements, competence, expertise, and skills necessary to complete the supply, delivery and related support services fully and satisfactorily, within the stipulated delivery period, and in accordance with the relevant terms and conditions.
☐	☐	On behalf of the Supplier, I further represent and warrant that the Supplier complies with all applicable laws, ordinances, rules, and regulations.
☐	☐	On behalf of the Supplier, I further represent and warrant that the Supplier complies with all applicable laws, ordinances, rules, and regulations.
☐	☐	On behalf of the Supplier, I further represent and warrant that the Supplier will apply the highest ethical standards, the principles of efficiency and economy, equal opportunity, open competition and transparency, and will avoid any conflict of interest.

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 5: TECHNICAL AND FINANCIAL OFFER – GOODS AND RELATED SUPPORT SERVICES

Bidders are requested to complete this form, sign it and return it as part of their quotation along with Annex 2 Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	NG-26-002: Supply, Delivery and Installation Support of Emergency Shelter Tents	Date: Click or tap to enter a date.

Technical Offer

Provide the following:

- Brief description of the company's qualification, capacity and expertise relevant to the supply of emergency shelter tents and related items.
- Product catalogue or brochure.
- Technical specification sheet of the proposed emergency shelter tents.
- Description of materials, dimensions, capacity, waterproof performance, ventilation, components and packaging.
- Delivery plan, including production or stock availability, transportation arrangement and delivery schedule.
- Installation support and user guidance plan.
- Warranty and after-sales support plan.
- Evidence of similar supply experience

Financial Offer

Bidders shall provide a lump sum price for the supply, delivery, packaging, customs clearance, transportation, installation support, user guidance, warranty and related services stated in this RFQ.

Currency of Quotation: USD

Ref	Description of Deliverables	Unit	Quantity	Unit price	Total Price
1.	Family Emergency Shelter Tent	pcs	500		
2.	Ground Sheet	pcs	500		
3.	Tent Repair Kit	set	500		
4.	Installation Manual and User Guide	copy	500		
5.	Packaging and Labelling	set	500		
6.	Delivery to 1 Isaac John St, Ikeja GRA, Lagos 101233, Lagos, Nigeria	lump sum	1		
7.	Installation Support and User Guidance	lump sum	1		
Total Price in USD					

Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter proposal
Delivery Lead Time	☐	☐	Click or tap here to enter text.
Validity of Quotation	☐	☐	Click or tap here to enter text.
Payment terms	☐	☐	Click or tap here to enter text.
Other requirements [pls. specify]	☐	☐	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
Exact name and address of company Company Name: Click or tap here to enter text. Address: Click or tap here to enter text. Click or tap here to enter text. Phone No.: Click or tap here to enter text. Email Address: Click or tap here to enter text.	Authorized Signature: Date: Click or tap here to enter text. Name: Click or tap here to enter text. Functional Title of Authorised Signatory: Click or tap here to enter text. Email Address: Click or tap here to enter text.